

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting

Wednesday, November 13 2024
1:00 P.M.

BUSINESS SESSION – REGULAR AGENDA

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. ORAL COMMUNICATION (Public Comment)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

4. CONSENT CALENDAR

a. Board of Directors Minutes

i) **Approve** the Board of Directors regular meeting October 9, 2024

b. Payroll Register

Approve Payroll paid on November 7, 2024

\$5,000.00

Approve Payroll Taxes paid on November 7, 2024

\$382.50

\$5,382.50

- c. Accounts Payable
Approve Accounts Payable Check 4244 thru 4254 to be paid November 13, 2024 \$87,289.46
Auto withdrawal(s) paid on October 10 – November 9, 2024 \$997.32
\$88,286.78

- d. Receive and File – Information
- i) Financial Reports – Quarterly
 - (1) FY25 Budget to Actual GF – September 30, 2024
 - (2) FY25 Budget to Actual FMF – September 30, 2024
 - (3) FY25 Combined Balance Sheet – September 30, 2024
 - (4) Portfolio Summary Report – September 30, 2024
 - Interest Rate Summary
 - ii) Monthly Reports
 - (1) *Fire Chief*
 - (2) *Fire Marshal*
 - (3) *District Inspector*
 - (4) *Effective Response Force Report – September 24*
 - iii) Southern Operations Seasonal Weather Outlook – November 2024 – December 2025
 - iv) Administrative Manager’s Report
 - v) AB1234 Travel Report – Rannals (CSDA Board Clerk Conference)
 - vi) Correspondence
 - (1) None

5. NEW BUSINESS

a. Independent Auditor’s Report FY 2023/2024 (Time Certain: 1:15 pm)

The independent auditor Jonathon Abadesco, CJ Brown & Company CPAs will make a presentation on the financial status of the Fire District for FY24 and present any findings resulting from the year-end audit to the Board of Directors.

ACTION REQUESTED: **Accept**

b. Contract Renewal – Landscaping Contract

To discuss and/or approve the Agreement Between the Vista Fire Protection District and Aztec Landscaping, Inc. for Emergency Access Road Maintenance, Weed Abatement, and As Needed Services. [Staff Report 24-22](#)

ACTION REQUESTED: **Approve Renewal**

c. Board of Directors Meeting Calendar

To discuss and confirm the CY25 meeting schedule. [Staff Report 24-23](#)

ACTION REQUESTED: **Confirm dates and/or modify board meeting schedule, if necessary**

d. Special Presentation – “Navigating the Fire Insurance Maze”

Deputy Chief Davidson will deliver a presentation that was presented at the California Fire EMS Disaster Conference entitle “Navigating the Fire Insurance Maze.”

ACTION REQUESTED: **Information**

6. CONTINUING BUSINESS

a. Buena Creek Fuels Management (Time Certain – 2pm)

To discuss and/or provide direction from the report “*Resource Allocation and Fire Risk Assessment for Buena Creek and Surrounding Areas*” prepared by Caitlin Kreutz, Consultant.

ACTION REQUESTED: **Direction**

7. ORAL REPORT(s)

- a. Fire Chief
- b. Deputy Chief - Administration
- c. Administrative Manager
 - i) November 5, 2024 Election Results
 - ii) Onboarding Board Members
- d. Legal
- e. Board of Directors

8. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT
Board of Directors
Regular Meeting Agenda
Wednesday, November 13, 2024 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on November 7, 2024 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on November 7, 2024



Karlana Rannals
Board Clerk