

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

"Smart Space" Office Center  
450 South Melrose Drive  
Vista, CA 92081



Regular Meeting

Wednesday, December 11 2024  
1:00 P.M.

**SPECIAL AGENDA (10:00 am – 12:00 pm)**

**ETHICS TRAINING (Workshop)** – The Fire District will conduct the mandatory two (2) hours of ethics training for the Board of Directors and senior management staff. Christopher Cardinale, Attorney, Alvarez-Glasman & Colvin will conduct the training. No action will be taken, and members of the public are welcome to attend.

**BUSINESS SESSION – REGULAR AGENDA (1:00 pm)**

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District's website [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Clerk of the Board at [krannals@vistafpd.org](mailto:krannals@vistafpd.org)

PLEDGE OF ALLEGIANCE

CALL TO ORDER

1. OATH OF ALLEGIANCE – NEW ELECTED BOARD MEMBERS

Administration of the *Oath of Allegiance* to Board Members-Elect Reed Miller, Division A; Robert Fougner, Division B; and John Ploetz, Division C. A Notary Public will administer the Oath of Allegiance.

2. ELECTION OF OFFICERS

Pursuant to the Fire Protection District Law 1987, Health and Safety Code §13853, effective January 1, 1988, the district board shall elect a president, vice-president and a secretary or clerk. All positions elected shall become effective January 1, 2025.

3. ROLL CALL

4. ORAL COMMUNICATION (PUBLIC COMMENT)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District's business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

5. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES

6. CONSENT CALENDAR

a. Board of Directors Minutes

i) **Approve** the Board of Directors regular meeting November 13, 2024

b. Payroll Register

**Approve** Payroll paid on December 7, 2024

\$5,200.00

**Approve** Payroll Taxes paid on paid on December 7, 2024

\$397.80

\$5,597.80

c. Accounts Payable

**Approve** Accounts Payable Check 4255 thru 4261 to be paid December 11, 2024 \$360,508.87

Auto withdrawal(s) paid on November 10 – December 9, 2024

\$970.28

\$361,479.15

d. Receive and File – Information

i) Monthly Reports

(1) *Fire Chief*

(2) *Fire Marshal*

(3) *District Inspector*

(4) *Effective Response Force Report – October 24*

ii) Southern Operations Seasonal Weather Outlook – December 2024 – March 2025

iii) Administrative Manager's Report

iv) Correspondence

(1) None

7. NEW BUSINESS

a. Board Vacancy

To discuss and/or provide direction for the selection process to appoint (or elect) a successor for the board vacancy created by the election of Read Miller to Vista Fire Protection District Division A. [Staff Report 24-24](#)

**ACTION REQUESTED: Select appointment process and set special meeting date for selection.**

b. Policy 3020 – Use of District Seal, Logos or Emblems

To discuss and/or approve a policy on the use of the District Seal, Logos or Emblems. [Staff Report 24-25](#)

**ACTION REQUESTED: Approve policy and designate the Board Clerk as the custodian of the District seal, logos, or emblems.**

c. Resolution No. 2024-08

To discuss and/or adopt Resolution No. 2024-08 – *entitled* a Resolution of the Board of Directors of the Vista Fire Protection District Acknowledging Receipt of a report made by the Fire Chief Regarding Required Inspection of Certain Occupancies Pursuant Section 13146.2 and 13146.3 of the California Health and Safety Code. [Staff Report 24-26](#)

Action Requested: **Adopt**

d. Ordinance No. 2025-01

To introduce Ordinance No. 2025-01 *entitled* and Ordinance of the Board of Directors of the Vista Fire Protection District Establishing a Schedule of Fees for Emergency Medical Services. [Staff Report 24-27](#)

Action Requested: **Set Public Hearing, Second Reading, and Final Adoption**

e. Future Meeting Schedule

To discuss optional meetings, such as workshops to discuss in greater detail topics of interest to the Board of Directors.

Action Requested: [Information/Direction](#)

8. CONTINUING BUSINESS

a. Buena Creek Fuels Management

To provide an update on the progress of developing a plan for fuels management of Buena Creek.

ACTION REQUESTED: [Information/Direction](#)

9. ORAL REPORT(s)

- b. Fire Chief
- c. Deputy Chief - Administration
- d. Administrative Manager
- e. Legal
- f. Board of Directors

10. CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation

Pursuant to Gov. Code Section 54956.9 (d)(4)

Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of potential cases: One

11. ADJOURNMENT

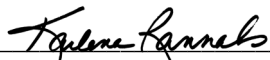


VISTA FIRE PROTECTION DISTRICT  
Board of Directors  
Regular Meeting Agenda  
Wednesday, December 11, 2024 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on December 5, 2024 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on December 5, 2024

  
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Karlana Rannals  
Board Clerk