

VISTA FIRE PROTECTION DISTRICT
Board of Directors
AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting
Wednesday, February 12, 2025
1:00 P.M.

SPECIAL AGENDA (10:00 am – 12:00 pm)

HARRASSMENT TRAINING (Workshop)– The Fire District will conduct the mandatory two (2) hours of harassment training for the Board of Directors and senior management staff. Christopher Cardinale, Attorney, Alvarez-Glasman & Colvin will conduct the training. No action will be taken, and members of the public are welcome to attend.

BUSINESS SESSION – REGULAR AGENDA

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

FLAG SALUTE

The Board of Directors conducts the Pledge of Allegiance at the beginning of every board meeting

CALL TO ORDER

- a. ROLL CALL

ORAL COMMUNICATION (PUBLIC COMMENT)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

1. SPECIAL PRESENTATION

- a. Division Chief Steve Wecklich will deliver a presentation to assist the board members in understanding the metrics provided in the monthly *Effective Response Force* report.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

2. CONSENT CALENDAR

a. Board of Directors Minutes

1. **Approve** the Board of Directors special meeting January 15, 2025
2. **Approve** the Board of Directors regular meeting January 15, 2025

b. Payroll Register

1. **Approve** Payroll paid on February 7, 2025 \$5,000.00
 2. **Approve** Payroll Taxes paid on paid on February 7, 2025 \$382.50
- \$5,382.50

c. Accounts Payable

1. **Approve** Accounts Payable Check 4269 thru 4278 to be paid Feb 12, 2025 \$596,802.98
 2. Auto withdrawal(s) paid on January 10 – February 7, 2025 \$1,088.77
- \$597,891.75

d. Receive and File – Information

1. Receive and File – Information

- i) Financial Reports – Quarterly
 - (1) FY25 Budget to Actual GF – December 31, 2024
 - (2) FY25 Budget to Actual FMF – December 31, 2024
 - (3) FY25 Combined Balance Sheet – December 31, 2024
 - (4) Portfolio Summary Report – December 31, 2024
 - Interest Rate Summary

2. Monthly Reports

- i) *Fire Chief*
- ii) *Fire Marshal*
- iii) *District Inspector*
- iv) *Effective Response Force Report – December 24*
- v) Southern Operations Seasonal Weather Outlook – February – May 2025
- vi) Administrative Manager’s Report
- vii) Correspondence
 - (1) Incoming
 - None
 - (2) Outgoing
 - Supervisor Jim Desmond, 5th District, San Diego County Board of Supervisors

6. DISTRICT BUSINESS

a. Financial Audit Services

To discuss and/or authorize the renewal of the contract for audit services with C.J. Brown & Company CPAs or authorize the distribution of a Request for Qualifications (RFQ) for audit services. [Staff Report 25-02](#)

Action Requested: **Authorize contract extension or direct staff to distribute an RFQ for audit services**

b. Buena Creek Fuels Management

The Fire Chief or his designee, will provide an update on the Community Wildfire Defense Grant: USDA Forest Service application process.

Action Requested: [Information](#)

c. Board of Directors Meeting – April 9, 2025

To discuss, confirm or modify the regular meeting date for April 2025

ACTION REQUESTED: **Reschedule April Board of Directors meeting**

7. ORAL REPORT(s)

- a. Fire Chief
- a. Deputy Chief - Administration
- b. Administrative Manager
- c. Legal
- d. Board of Directors

8. FUTURE AGENDA ITEM(S)

The purpose of this item is to identify issues presently known to staff or which members of the Board of Directors wish to place on an upcoming Board of Directors agenda. Board comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

9. CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation

Pursuant to Gov. Code Section 54956.9 (d)(4)

Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of potential cases: One

10. ADJOURNMENT

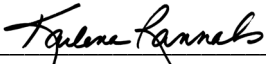


VISTA FIRE PROTECTION DISTRICT
Board of Directors
Rescheduled Regular Meeting Agenda
Wednesday, February 12, 2025 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on February 6, 2025 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on February 6, 2025



Karlana Rannals
Board Clerk



**VISTA FIRE PROTECTION DISTRICT
Special Board of Directors Meeting
Minutes – January 15, 2025**

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

SPECIAL SESSION – AGENDA – 12:00 PM

CALL TO ORDER

President Ploetz called to order the special meeting of the Vista Fire Protection District Board of Directors at 12:00 pm at the “Smart Space” conference room located at 450 South Melrose Drive, Vista CA.

a. Roll Call

Directors Present: Elliott, Fougner, Miller, Ploetz

Directors Absent: None

Staff Present: Karlena Rannals, Administrative Manager; Bret Davidson, Deputy Chief; and Christopher Cardinale, Legal Counsel

a. Open Discussion with the Board (Public Comment)

No one requested to speak to the Board.

b. District Business

a. *Interview – Board of Director Vacancy*

Mr. Cardinale reported that the Administrative Manager received on Saturday, January 11, 2025 a request from Daniel Gomez to be considered as an applicant for the board vacancy. He reported that she informed the resident that the request was after the deadline (January 9, 2025 at 3pm) and could not be considered.

Staff informed the board that an application for the vacant position on the Board of Directors had been received. The applicant, Mr. Jerry Hill, was present at the meeting to provide an overview of his qualifications and answer any questions from the board.

Mr. Hill summarized his interest in serving on the Board of Directors, highlighting his relevant experience, skills, and commitment to serving the community. He provided an overview of his professional background and how he could potentially assist the District. He responded to questions from the board members.

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR MILLER, and CARRIED 4 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to appoint Mr. Jerome (Jerry) Hill to serve the unexpired term of the vacant at large position, until the next general election, November 2026.

President Ploetz recessed the meeting at 12:12 pm to await the arrival of the Notary.

President Ploetz reconvened the meeting at 12:25.

b. Oath of Office

The following member was sworn-in as a member of the Vista Fire Protection District Board of Directors for terms prescribed by law:

Jerome (Jerry) Hill – At-Large (unexpired term)

Angie LaCarte, Notary Public, administered the *Oath of Allegiance*.

3. CLOSED SESSION

Pursuant to the following section, the board met in closed session from 12:30 – 12:55 pm, and discussed the following:

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

Pursuant to Gov. Code Section 54956.9 (c)

Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of potential cases: One

All board members (Elliott, Fougner, Hill, Miller, Ploetz) listed, Administrative Manager Rannals and Chris Cardinale (Legal Counsel) attended and participated in the discussion.

Upon reconvening, legal counsel reported that direction was provided to staff and that there was no reportable action taken by the Board.

3. ADJOURNMENT

President Ploetz adjourned the meeting at 11:56 am.

Karlana Rannals
Board Clerk

John Ploetz
President



VISTA FIRE PROTECTION DISTRICT
Rescheduled Regular Board of Directors Meeting
Minutes – January 15, 2025

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

BUSINESS SESSION – REGULAR AGENDA

FLAG SALUTE

President Ploetz led the assembly in the Pledge of Allegiance.

CALL TO ORDER

President Ploetz called to order the regular meeting of the Vista Fire Protection District Board of Directors at 1:05 PM at the “Smart Space” conference room located at 450 South Melrose Drive, Vista CA.

a. Roll Call

Directors Present: Elliott, Fougner, Hill, Miller, Ploetz

Directors Absent: None

Staff Present: Karlena Rannals, Administrative Manager; Gerard Washington, Fire Chief (*arrived at 1:52 pm*); Bret Davidson, Deputy Chief; and Chris Cardinale, Legal Counsel

ORAL COMMUNICATION (PUBLIC COMMENT)

Jolee White, Skyline Drive, Vista: spoke to the board members that senior citizens are on a low budget, and they cannot afford to clean their property. She proposed that when firefighters are not putting out fires, they can use their ariel bucket and trip the palm fronds off of the large or tall trees.

Curt Thiele, Skyline Drive, Vista: spoke to the board members about a pamphlet that was distributed, he received letters from the Fire Marshal that was threatening, and he did spend money to clean the property. He believes that this program (weed abatement) is not being managed properly and is a bit of an overreach.

MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR HILL, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

CONSENT CALENDAR

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR HILL, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar, calendar with the removal of 4.a.ii Fire Marshal and 4.a.iii District Inspector report:

1. Board of Directors Meeting (Approve)

a. Minutes (Regular Meeting) December 11, 2024

b. Minutes (Special Meeting) January 8, 2025

2. Payroll Register (Approve)

a. Payroll paid on January 7, 2025

\$6,100.00

b. Payroll taxes paid on January 7, 2005

466.65

\$6,566.65

- 3. Accounts Payable (Approve)
 - a. Accounts Payable Check 4262 thru 4268 to be paid January 15, 2025 \$1,243,041.14
 - b. Auto withdrawals(s) paid December 10, 2024 – January 9, 2025 \$978.99
 - Total \$1,244,020.13

- 4. Receive and File (Information)
 - a. Monthly Reports
 - i. *Fire Chief*
 - ii. *Fire Marshal*
 - iii. *District Inspector*
 - iv. *Effective Response Force Report – October 24*
 - v. *Southern Operations Seasonal Weather Outlook – December 2024 – March 2025*
 - vi. *Administrative Manager’s Report*
 - vii. *Correspondence*
 - 1. None

Director Miller inquired about the 37 multifamily condominiums on Hannalei Drive and does this addition have an impact on response times? Chief Washington reported that there are no concerns on the response times.

Director Miller inquired about the Defensible Space Assistance Program (DSAP) due to a funding cut? Chief Davidson responded that this was the program funded through the San Diego County Fire Safe Council, and they ran out of money. This has nothing to do with the defensible space inspections that are performed by Fire Prevention personnel.

MOTION BY DIRECTOR MILLER, SECOND BY DIRECTOR ELLIOTT, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the balance of the consent calendar.

PUBLIC HEARINGS

a. *Ordinance No. 2025-01* entitled an Ordinance of the Board of Directors of the Vista Fire Protection District Establishing a Schedule of Fees for Emergency Medical Services.

President Ploetz open and closed the public hearing. The Board Clerk reported that no written correspondence was received.

DISTRICT BUSINESS

a. *Ordinance No. 2025-01* entitled an Ordinance of the Board of Directors of the Vista Fire Protection District Establishing a Schedule of Fees for Emergency Medical Services.
Staff reported that this is the required second reading of the Ordinance. There were no changes to report made to the document from the first reading. This ordinance is in alliance with the City of Vista ambulance fee schedule.

MOTION BY DIRECTOR ELLIOTT, SECONDED BY DIRECTOR PLOETZ and CARRIED UNANIMOUSLY ON THE FOLLOWING ROLL CALL VOTE:

AYES:	Elliott, Fougner, Hill, Miller, Ploetz
NOES:	None
ABSENT:	None
ABSTAIN:	None

President Ploetz requested the board clerk publish all required notices as required by law.

b. Buena Creek Fuels Management

Mr. Cardinale summarized his staff report provided in the meeting material. He noted that he believes that the desired project in the Buena Creek area would qualify for the grant. He included in his summary the grant requirements for the Community Wildfire Defense Grant offered by the USDA Forest Service. He also recommended that the board consider the terms and conditions of the grant requirements, (that include identifying a lead agency, cost overages, and labor standards to name a few) which may impact how the project is implemented.

Ms. Caitlin Kreutz, consultant, summarized her proposal to assist the District with the grant application to enhance wildfire prevention and mitigation efforts. She provided three options for consideration: 1) engage an independent contractor; 2) contract through an environmental consultant; and 3) take no action. She recommended that the District consider partnering with SWCA environmental consultants, which has extensive resources. She distributed a schedule of fees of the various costs associated with retaining specialized services.

During the board discussion regarding the grant application, Chief Washington agreed to serve as the lead agency for the purpose of the grant. He did request the assistance of a consultant due to the timing that the grant application must be submitted no later than February 28, 2025.

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR MILLER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN the following board actions:

1. Authorize and direct the Fire Chief to apply for the Community Wildfire Defense Grant: USDA Forest Service by February 28, 2025; and
2. Authorize the Administrative Manager to contract with SWCA Environmental Consulting, with Caitlin Kreutz as the point of contact for technical grant services, for a cost not to exceed \$28,000; and
3. Authorize the Administrative Manager to execute such contract.

c. Vista Fire Protection District - Policies

The ad hoc committee (Fougner, Miller) reported that they have been collaborating with legal counsel on a document to present to the Board for review and approval. They anticipate placing this item on the February agenda.

d. Board Workshop(s)

- a. Ms. Rannals reminded the board of the workshop scheduled for February 25, 2025, starting at 1pm. The board members requested to get the work product well in advance of the workshop so that they can be better prepared. President Ploetz agreed to pass the request along to the staff. Director Miller once again proposed a subcommittee; however, no action was taken.

- b. Ms. Rannals requested that the board members consider establishing meeting dates (quarterly) for future workshops. The goal was to block the dates; however, if they were not needed, they would be cancelled. They board by consensus agreed to schedule as needed.

10-minute recess

PRESENTATION

Director Elliott delivered a PowerPoint to discuss and review a governance model for organizational effectiveness. He reviewed the role of the board and the role of staff and how the two work together or overlap. He emphasized the importance of clear direction to staff, letting them do the work, and report back to the board for information or action. The presentation was for informational purposes.

ORAL REPORT(S)

a. *Fire Chief:* Chief Washington acknowledged his delay in President Ploetz’s request for an extension for feedback to him regarding the 2024 weed abatement program. He agreed to extend the date by one week, January 22, 2025. Please deliver your reports to Ms. Rannals and she will forward them to him.

b. *Deputy Chief – Administration:*

1. They are anticipating that the City Attorney will ask for 30 Administrative Warrants to allow the weed abatement contractor to clean the property. This will not occur until mid-February.
2. Because of the fire in the Los Angeles area, they are receiving numerous complaints of properties that have not been cleared, including receiving complaints through the County Board of Supervisors 5th District.
3. Resources deployed to the fires in Los Angeles County: i.) seven Vista personnel deployed on the OES engine and overhead assignments; ii.) USAR Task Force 8 (San Diego) has been activated for search and recovery; iii.) task force sitting in San Marcos on standby for San Diego County.

c. *Administrative Manager:*

1. A reminder that the required Harassment training is scheduled in advance of the February 12, 2025 Board of Directors meeting. Lunch will be provided.
2. Purchased and delivered with the assistance of Deputy Chief Ford and Battalion Chief Downing a holiday meal and card on December 24th.

d. *Legal Counsel:* no report

e. *Board of Directors:*

Ploetz: reported that neighbors in his community are seeking a community meeting for wildfire preparedness. He spoke with Inspector Kozakiewicz and would like to get it calendared. Chief Washington stated that he should coordinate through the administrative staff at the fire department. In addition, he encouraged all board members that requests such as this should be communicated through the Administrative Manager.

FUTURE AGENDA ITEM(s)

Director Miller requested consideration of understanding the performance metrics that are provided monthly as the *Effective Response Force* report. He is looking to understand the data provided and is there a different way to present the information. The board clerk will add it to the February agenda.

ADJOURNMENT

President Ploetz adjourned the meeting at 3:55 pm.


Karlana Rannals
Board Clerk

James F. Elliott
President

VISTA FIRE PROTECTION DISTRICT
PAYROLL REGISTER - December (Paid 2/07/25)

Payment No.	Name	Gross
Direct Deposit	Rannals, Karlena	\$ 5,000.00
		<u>\$ 5,000.00</u>
	Employer Payroll Taxes	
	Federal (Social Security/Medicare)	\$ 382.50
	State	<u>\$ -</u>
		<u><u>\$ 5,382.50</u></u>

VISTA FIRE PROTECTION DISTRICT
ACCOUNTS PAYABLE
February 12, 2025

Check #	PAYEE & ADDRESS	DESCRIPTION	AMOUNT
Auto Withdrawal	SmartSpace Vista (c/o SVN Vanguard) 4455 Murphy Canyon Road, Ste 200 San Diego, CA 92123	Space Rent - February 2025 <i>Paid on 2-4-2025</i>	\$877.95
Auto Withdrawal	ADP, Inc.	2024 W2 Processing Fee <i>Paid on 1-29-2025</i>	\$121.40
Auto Withdrawal	ADP, Inc.	January Payroll Fee <i>Paid on 2-7-2025</i>	\$89.42
		Accounts Payable (Auto withdrawal)	\$1,088.77
	ALVAREZ-GLASMAN & COLVIN 13181 Crossroads Pkwy. North Suite 400 - West Tower City of Industry, CA 91746	Legal Fees - District Business Invoice # 2024-12-21240 & Invoice # 2024-12-21241	\$6,273.00
	AZTEC LANDSCAPING 7980 Lemon Grove Way Lemon Grove, Ca 91945	Emergency Access Roads, Invoice # L5570, January 2024	\$2,348.00
	C J Brown & Company CPA's 10805 Holder St. Ste 150 Cypress, CA 90630	FY24 Audit Final Payment - Jan 25	\$500.00
	CITY OF VISTA 200 Civic Center Drive Vista, CA 92084	Fire/EMS - TA#6 Fire Inspector - January 2024	\$569,237.03 \$9,595.88
	FIRE SAFE COUNCIL OF VISTA 11769 Waterhill Road Lakeside, CA 92040	Grant - 1 Quote; 1 Fee for Service	\$250.00
	LITTLE YELLOW BUDDIES 13615 Fairlane Road Valley Center, CA 92082	Inv 309 - Serviced Hydrants - Qty 196 Inv 310 - Hydrant Supplies	\$5,292.00 897.59
	RANNALS, Karlena	Out of Pocket Expenses (Jan 1 - 31, 2025) Mileage - Jan 2025	\$1,781.01 \$32.34
	RGM CONSULTING 815 Sierra Verde Dr. Vista, CA 92084	Monthly Maintenance (February 2025) Inv # 7322	\$150.00
	SAN DIEGO UNION-TRIBUNE PO Box 8012 Willoughby, OH 44096-8012	Statement 0000609168 Legal Notices Forced Abatement - Ambulance Ordinance Notice of Adoption	\$362.13
	STREAMLINE P.O. Box 207561 Dallas, TX 75320-7561	Monthly Billing for Webhosting Invoice # 67009CA4-0051	\$84.00
		Accounts Payable (Checks)	\$596,802.98
	PAYROLL: See Payroll Register U.S. TREASURY (PAYROLL TAX)	Employee & Directors FEDERAL FORM 941-EFT VIA EFTPS-DEPOSIT	\$5,000.00 \$382.50
		January Payroll Total	\$5,382.50
		Total District Expenses - January 2025	\$603,274.25
	CHECK VOID		
	Director		12-Feb-25
			
	Administrative Manager		6-Feb-25

**Accounts Payable
Certification**

Vista Fire Protection District
450 S. Melrose Dr., Ste 105
Vista, CA 92081

CERTIFICATION FOR PAYMENT NO. TA#6

CONSULTANT/VENDOR:
City of Vista

BILLING PERIOD:

ADDRESS: 200 Civic Center Drive, Vista, CA 92084

ACCOUNT No.:

DESCRIPTION: Tax Apportionment #6

STATEMENT OF PAYMENT

				Apportionment of Fee	FEE PAYABLE
Gross Tax Apportionment	100%	\$	632,485.59	0%	\$ -
Less Interest Allocation	100%	\$	-	0%	\$ -
Tax Apportionment (Net)	100%	\$	632,485.59	90%	<u>\$ 569,237.03</u>
Invoice Billed #: 28041					\$ 569,237.03
Discrepancy					<u>\$ 0.00</u>



Certified by: Karlana Rannals, Administrative Manager

1/20/2025

Date



VISTA FIRE PROTECTION DISTRICT (FY)
Budget vs. Actual (General Fund)
July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Fees & Assessments	38,441.50	50,000.00	-11,558.50	76.9%
Interest (All)	262,986.58	385,163.00	-122,176.42	68.3%
Other Income	50.00	0.00	50.00	100.0%
Property Tax	1,919,590.39	4,712,005.00	-2,792,414.61	40.7%
Total Income	2,221,068.47	5,147,168.00	-2,926,099.53	43.2%
Gross Profit	2,221,068.47	5,147,168.00	-2,926,099.53	43.2%
Expense				
Administrative	41,767.29	79,685.00	-37,917.71	52.4%
Apparel (Logowear)	0.00	2,000.00	-2,000.00	0.0%
Computer/Software	1,612.75	6,000.00	-4,387.25	26.9%
Contractual Services	4,350.00	45,000.00	-40,650.00	9.7%
Fees	4,278.66	54,800.00	-50,521.34	7.8%
Fire Prevention	39,131.06	86,120.00	-46,988.94	45.4%
Fire/EMS Services	1,727,631.36	4,240,805.00	-2,513,173.64	40.7%
Grant(s)	0.00	2,700.00	-2,700.00	0.0%
Hydrant Maintenance	0.00	33,383.00	-33,383.00	0.0%
Information Technology	2,749.36	11,295.00	-8,545.64	24.3%
Insurance	5,027.23	5,277.00	-249.77	95.3%
Maintenance & Repair	13,285.50	40,916.00	-27,630.50	32.5%
Meeting/Meals	671.62	2,000.00	-1,328.38	33.6%
Miscellaneous	538.84	1,750.00	-1,211.16	30.8%
Office Rental	5,250.00	10,763.00	-5,513.00	48.8%
Personnel	38,323.40	123,505.00	-85,181.60	31.0%
Personnel-Employee Benefit(s)	300.00	600.00	-300.00	50.0%
Supplies	1,418.08	3,150.00	-1,731.92	45.0%
Taxes	0.00	0.00	0.00	0.0%
Training	3,257.57	27,000.00	-23,742.43	12.1%
66900 · Reconciliation Discrepancies	0.01	0.01	0.00	100.0%
999 · PY Expenses	0.00	0.00	0.00	0.0%
Total Expense	1,889,592.73	4,776,749.01	-2,887,156.28	39.6%
Net Ordinary Income	331,475.74	370,418.99	-38,943.25	89.5%
Other Income/Expense				
Other Income				
570 · Weed Abatement Special Assessme	0.00	9,000.00	-9,000.00	0.0%
868 · Gain/Loss Valuation Change-Genl	207,548.99	0.00	207,548.99	100.0%
Total Other Income	207,548.99	9,000.00	198,548.99	2,306.1%

VISTA FIRE PROTECTION DISTRICT (FY)

Budget vs. Actual

July through December 2024

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Expense				
Depreciation	8,077.00	16,154.00	-8,077.00	50.0%
Weed Abatement Forced Abatement	8,575.00	9,000.00	-425.00	95.3%
Total Other Expense	<u>16,652.00</u>	<u>25,154.00</u>	<u>-8,502.00</u>	<u>66.2%</u>
Net Other Income	<u>190,896.99</u>	<u>-16,154.00</u>	<u>207,050.99</u>	<u>-1,181.7%</u>
Net Income	<u>522,372.73</u>	<u>354,264.99</u>	<u>168,107.74</u>	<u>147.5%</u>

VISTA FIRE PROTECTION DISTRICT (FY)

Profit & Loss Budget vs. Actual

July through December 2024

Fire Mitigation Fund

	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
400 · Fire Mitigation Fees	94,320.76	125,799.00	-31,478.24	75.0%
401 · Interest - FMIT	8,829.94	10,000.00	-1,170.06	88.3%
Total Income	<u>103,150.70</u>	<u>135,799.00</u>	<u>-32,648.30</u>	<u>76.0%</u>
Gross Profit	103,150.70	135,799.00	-32,648.30	76.0%
Expense				
799 · Fire & Emergency Med. Svcs-FMIT	0.00	0.00	0.00	0.0%
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Net Ordinary Income	<u>103,150.70</u>	<u>135,799.00</u>	<u>-32,648.30</u>	<u>76.0%</u>
Other Income/Expense				
Other Income				
869 · Gain/Loss Valuation Change-FMIT	7,767.56	0.00	7,767.56	100.0%
Total Other Income	<u>7,767.56</u>	<u>0.00</u>	<u>7,767.56</u>	<u>100.0%</u>
Net Other Income	<u>7,767.56</u>	<u>0.00</u>	<u>7,767.56</u>	<u>100.0%</u>
Net Income	<u>110,918.26</u>	<u>135,799.00</u>	<u>-24,880.74</u>	<u>81.7%</u>

Combined Balance Sheet (Cash) December 31, 2024

Unaudited

	GENERAL FUND		FIRE MITIGATION FUND		TOTAL
	30-Jun-24	31-Dec-24	30-Jun-24	31-Dec-24	31-Dec-24
ASSETS					
Current Assets					
Checking/Savings					
103 - Wells Fargo Checking	57,376.49	58,260.85			58,260.85
104 - SDCO Investment Pool	2,590,504.57	2,702,925.42			2,702,925.42
104-01 - SDCO Investment Pool FMV Adj	(51,217.71)	-			-
109 - Investment - LAIF	448,350.77	458,785.65			458,785.65
109-01 - Investment - LAIF FMV Adjustment	(1,670.29)	-			-
	-	-			-
Total Checking/Savings	<u>3,043,343.83</u>	<u>3,219,971.92</u>			
Accounts Receivable					
11000 - Accounts Receivable	11,238.35	6,871.18			6,871.18
Total Accounts Receivable	<u>11,238.35</u>	<u>6,871.18</u>			6,871.18
Other Current Assets					
111 - California Asset Management Pro	269,938.12	1,552,167.18			1,552,167.18
112 - California CLASS	4,912,412.41	5,039,540.96			5,039,540.96
113 - California Bank & Trust Wealth	5,050,224.25	5,105,491.82			5,105,491.82
113-01 - CB&T FMF Adjustment	(154,660.99)	-			-
120 - Prepaid Expenses	8,167.23	-			-
110 - Taxes Receivable	20,455.35	-			-
132 - Accrued Interest Receivable	48,873.58	26,145.03			26,145.03
139 - Security Deposit	800.00	800.00			800.00
Total Other Current Assets	<u>10,156,209.95</u>	<u>11,724,144.99</u>			11,790,410.62
Fixed Assets					
144 - Access Road Improvements	368,727.48	368,727.48			368,727.48
151 - Accumulated Depreciation	(253,973.00)	(262,050.00)			(262,050.00)
Total Fixed Assets	<u>114,754.48</u>	<u>106,677.48</u>			106,677.48
TOTAL ASSETS	<u>13,325,546.61</u>	<u>15,057,665.57</u>			15,612,821.21
	<u>13,325,546.61</u>	<u>15,057,665.57</u>	<u>444,237.38</u>	<u>555,155.64</u>	<u>15,612,821.21</u>
LIABILITIES					
Liabilities					
Current Liabilities					
Accounts Payable					
20000 - *Accounts Payable	32,749.28	1,242,908.18			1,242,908.18
Total Accounts Payable	<u>32,749.28</u>	<u>1,242,908.18</u>			1,242,908.18
Other Current Liabilities					
210 - Accounts Payable	-	-			-
220 - Salary & Payroll Taxes Payable	6,979.32	6,566.65			6,566.65
Total Other Current Liabilities	<u>6,979.32</u>	<u>6,566.65</u>			6,566.65
Total Current Liabilities	<u>39,728.60</u>	<u>1,249,474.83</u>			1,249,474.83
Total Liabilities	<u>39,728.60</u>	<u>1,249,474.83</u>			1,249,474.83
Equity					
280 - Fire Station	4,306,000.00	4,306,000.00			4,306,000.00
281 - Fire/EMS Services	4,240,805.00	4,240,805.00			4,240,805.00
282 - Community Wildfire Protection	1,000,000.00	1,000,000.00			1,000,000.00
285 - General Operating Reserve	2,626,482.97	3,616,490.97			3,616,490.97
290 - Investment in General Fixed Assets	114,754.48	114,754.48			114,754.48
291 - Fire Mitigation Fee Fund	253,706.94	452,004.94			452,004.94
Net Income	<u>990,008.00</u>	<u>522,372.73</u>	<u>198,298.00</u>	<u>110,918.26</u>	<u>633,290.99</u>
Total Equity	<u>13,278,050.45</u>	<u>13,800,423.18</u>	<u>452,004.94</u>	<u>562,923.20</u>	<u>14,363,346.38</u>
TOTAL LIABILITIES & EQUITY	<u>13,317,779.05</u>	<u>15,049,898.01</u>	<u>452,004.94</u>	<u>562,923.20</u>	<u>15,612,821.21</u>
			52,765.90	452,765.90	
			904,770.84	1,015,689.10	

**Vista Fire Protection District Portfolio Summary
December 31, 2024**

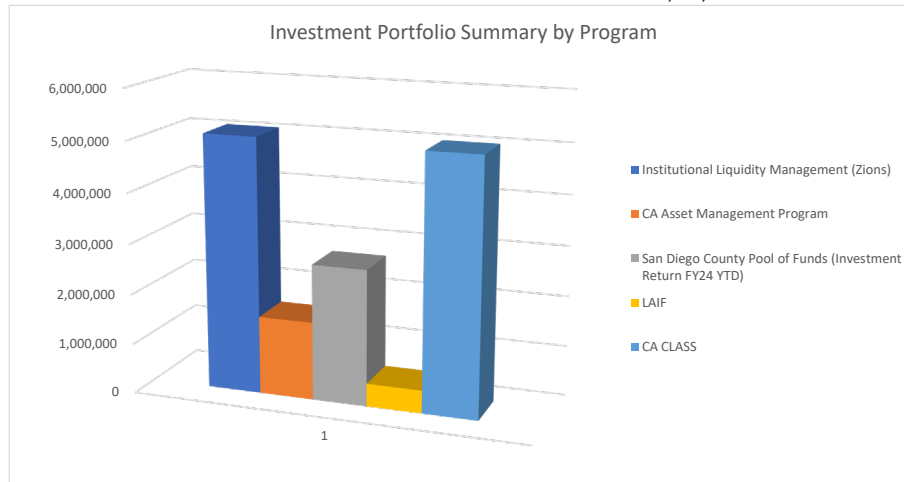
Zions - Asset Allocation (Dec 31, 2024)	Security Type	Original Cost /Cash Balance	Trade Date	Final Maturity	Book Yield
Receivable	CASH	2,644.75	---	12/31/2024	USD
GOLDMAN:FS GOVT INST	MMFUND	800,526.08	---	12/31/2024	USD
UNITED STATES TREASURY	T-BILL	246,004.48	09/26/2024	02/06/2025	USD
FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	249,750.00	05/29/2020	05/27/2025	USD
FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	199,950.00	06/17/2020	06/16/2025	USD
FEDERAL NATIONAL MORTGAGE ASSOCIATION	AGCY BOND	100,000.00	07/31/2020	07/29/2025	USD
FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	249,937.50	07/31/2020	08/04/2025	USD
FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	249,550.00	08/13/2020	08/12/2025	USD
FEDERAL NATIONAL MORTGAGE ASSOCIATION	AGCY BOND	250,000.00	08/12/2020	08/28/2025	USD
FEDERAL FARM CREDIT BANKS FUNDING CORP	AGCY BOND	299,850.00	09/18/2020	09/16/2025	USD
Citibank, N.A.	CD	249,750.00	09/21/2023	09/29/2025	USD
FEDERAL NATIONAL MORTGAGE ASSOCIATION	AGCY BOND	199,900.00	10/30/2020	10/20/2025	USD
FEDERAL NATIONAL MORTGAGE ASSOCIATION	AGCY BOND	250,000.00	10/27/2020	10/29/2025	USD
West Town Bank & Trust	CD	245,000.00	10/23/2020	10/30/2025	USD
FEDERAL HOME LOAN MORTGAGE CORP	AGCY BOND	500,000.00	10/23/2020	11/10/2025	USD
FEDERAL HOME LOAN BANKS	AGCY BOND	250,000.00	09/26/2024	03/20/2026	USD
UNITED STATES TREASURY	US GOV	249,833.98	09/30/2024	05/15/2026	USD
FEDERAL HOME LOAN BANKS	AGCY BOND	100,000.00	08/10/2021	08/24/2026	USD
FEDERAL HOME LOAN BANKS	AGCY BOND	390,000.00	02/07/2023	02/23/2028	USD
Institutional Liquidity Management (Zions)	---	5,082,696.79	---		

Ending Balance QB

CASH (12/31/24)		Qtr 2 Interest Rate
Interest Receivable	26,145	
Accounts Receivable	6,871	
Wells Fargo Bank	58,261	0.01%
CA Asset Management Program	1,552,167	4.88%
CA CLASS	5,039,541	4.04%
San Diego County Pool of Funds (Investment Return FY24 YTD)	2,702,925	3.73%
LAIF	458,786	4.62%
Total Cash	9,844,696	
Accounts Payable Due 12/31/2024	1,249,475	
Net Cash	8,595,221	

		8,595,221	Net Investments Available
--	--	------------------	----------------------------------

Restricted Cash	
Fire Mitigation Funds held at City of Vista in Trust	452,005
San Diego County Pool of Funds (Fire Mitigation Fund)	<u>555,156</u>
	1,007,161



Interest Rate History
Fiscal Year

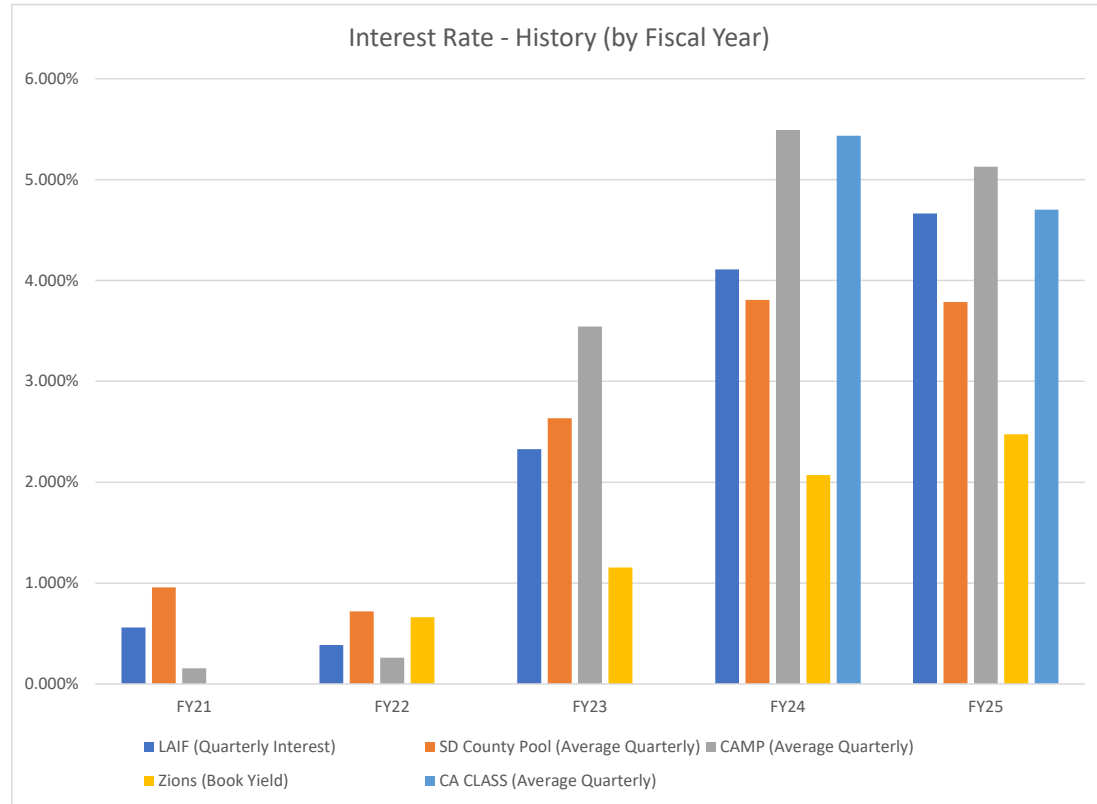
LAIF (Quarterly Interest)					
	Q1	Q2	Q3	Q4	FY Average
FY19	2.160%	2.400%	2.550%	2.570%	2.420%
FY20	2.450%	2.290%	2.030%	1.470%	2.060%
FY21	0.840%	0.630%	0.440%	0.330%	0.560%
FY22	0.240%	0.230%	0.320%	0.750%	0.385%
FY23	1.350%	2.070%	2.740%	3.150%	2.328%
FY24	3.590%	4.000%	4.300%	4.550%	4.110%
FY25	4.710%	4.620%			4.665%

SD County Pool (Average Quarterly)					
	Q1	Q2	Q3	Q4	FY Average
FY19	1.951%	2.184%	2.331%	2.429%	2.224%
FY20	2.258%	2.331%	2.015%	1.679%	2.071%
FY21	1.339%	0.961%	0.841%	0.692%	0.958%
FY22	0.684%	0.644%	0.642%	0.903%	0.718%
FY23	1.536%	2.331%	3.196%	3.473%	2.634%
FY24	3.490%	3.892%	3.971%	3.879%	3.808%
FY25	3.835%	3.735%			3.785%

CAMP (Average Quarterly)					
	Q1	Q2	Q3	Q4	FY Average
FY19	2.123%	2.203%	2.623%	2.517%	2.367%
FY20	2.307%	1.910%	1.957%	0.720%	1.723%
FY21	0.313%	0.150%	0.100%	0.053%	0.154%
FY22	0.050%	0.050%	0.120%	0.820%	0.260%
FY23	2.183%	3.780%	3.087%	5.123%	3.543%
FY24	5.460%	5.563%	5.507%	5.433%	5.491%
FY25	5.377%	4.877%			5.127%

Zions (Book Yield)					
	Q1	Q2	Q3	Q4	FY Average
FY19					0.000%
FY20					0.000%
FY21					0.000%
FY22	0.166%	0.821%	0.851%	0.810%	0.662%
FY23	0.961%	1.152%	1.620%	0.881%	1.154%
FY24	1.963%	2.123%	2.127%	2.073%	2.072%
FY25	2.614%	2.335%			2.475%

CA CLASS (Average Quarterly)					
	Q1	Q2	Q3	Q4	FY Average
FY24		5.453%	5.452%	5.399%	5.435%
FY25	5.364%	4.041%			4.702%



TO: BOARD OF DIRECTORS
FROM: GERARD WASHINGTON, FIRE CHIEF
SUBJECT: MONTHLY ACTIVITY REPORT – FIRE CHIEF’S REPORT
DATE: February 4, 2025



Monthly Activity Summary (January 1 to January 31, 2025)

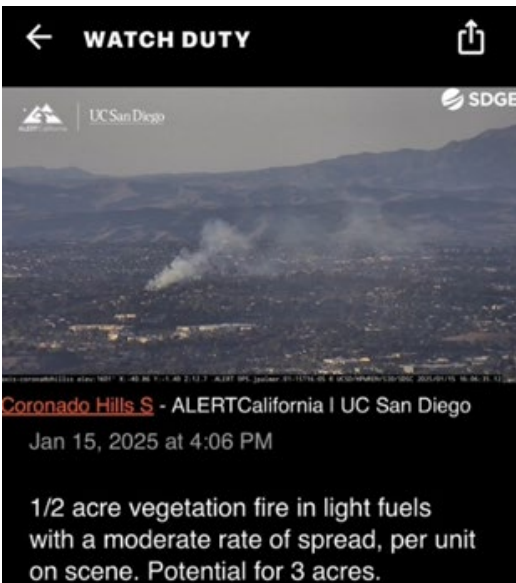
The following highlights the work activities for the reporting period:

1. In January, the San Marcos Peak fire camera became operational. In its first week, the camera was able to catch the fire on Hwy 78 and Mar Vista.
2. Fire Prevention is reviewing the weed abatement process from 2024 to improve notices and inspection procedures.
3. Weed Abatement Update:
 - Total: 85 inspections ongoing
 - Posted: 52
 - Going to comply: 32
 - Forced Abatement: 14 (need to get Aztec Landscaping out in the coming weeks to provide estimates)
 - Left to post: 44.
4. Requested informal bids for a debris removal contractor for weed abatement in the fire district. Bids were requested from R.E. Badger & Son, Specialty Mowing Services, Inc., Fire Prevention Services, Inc. and Dudek.
5. The Sharp Performance rollout went well with the crews. The spouses’ orientation meeting was scheduled for the evening of Monday 1/13.
6. The planning meeting for the San Deigo County wildland preparedness drill is scheduled for 5/6, 5/7, and 5/8 in San Marcos
7. The strategic plan is in the final draft phase and will be completed by 2/1.
8. CalFire local responsibility maps for medium, high, and very high wildland zones for the city are delayed up to four months. This may be due to the fires in LA County.

Call(s) of Note:

- Small vegetation fire on Huff Street during the red flag warning is likely arson. Fire started in ornamental vegetation, spread to palm trees, and had the potential to ignite the roof of a self-storage business.
- Mar Vista/78 brush fire, 1/15/25 .25 acres. Assistance from San Marcos and OES prepositioned Taskforce located in San Marcos.
No structure threat. See camera picture below from San Marcos Peak.

- B121 (Craig), C1203 (Ford), E123 (Dye), and E122 (Fried) were first on the scene of the third vegetation fire in Fallbrook in the early hours of 1/21. The response kept the fire from becoming significant. With three fires simultaneously burning, resources were scarce.
- DC Ford was an agency rep at the Lilac 2 fire should the fire affect the City of Vista.
- Sent resources to a vegetation fire in San Diego (highland valley). Fire was contained with no structure loss.
- Rollover rescue traffic collision on Gopher Canyon; one transported.
- Deployments related to LA County fires:
- OES fire engine with 4 personnel: Palisades Fire. Committed on 1/8/25.
 - FFPM Donoff, Radio Operator: Palisades Fire. Committed on 1/9/25.
 - Capt. Vagelatos, Rescue Specialist with USAR Taskforce 8: Eaton Fire. Committed on 1/10/25.
 - BC Halle, PIO, Mobilization Center, Beaumont, CA, CALFIRE IMT. Committed on 1/10/25.
 - DC Ford, OES Preposition Assignment, San Diego. Committed 1/10/25. Assignment completed 1/16/25.



TO: BOARD OF DIRECTORS
FROM: MARK VIEROW, FIRE MARSHAL
SUBJECT: MONTHLY ACTIVITY REPORT – FIRE MARSHAL
DATE: February 3, 2025



Monthly Activity Summary (January 1 – 31, 2025)

The following highlights the work activities for the reporting period:

1. Projects: The Havens, Gopher Canyon Rd
Release of Phase 5 & 6
2270 Primrose, 1 building, 11 apartments.
No change
2357 S Santa Fe Ave. La Sabila Senior Living complex 85 Units
Framing continues.
2. Plan checks and construction inspections continue.
4 plan checks
5 construction inspections
3. 44,931 new square feet.
\$41,336.52 in fire mitigation fees.

The above numbers include an Accessory dwelling unit, Single family dwelling with attached garage, and Accessory dwelling unit with attached garage.
These numbers include the release of Phase 5 & 6 (13 units) at “The Havens” on Gopher Canyon Rd.

4. Attended the District Fire Marshal’s meeting at the county offices in January.

TO: BOARD OF DIRECTORS
FROM: James Kozakiewicz, Fire Inspector
SUBJECT: MONTHLY ACTIVITY REPORT – FIRE
DATE: February 6, 2025



Monthly Activity Summary (January 1 – 31, 2025)

The following highlights the work activities for the reporting period:

1. Inspector Kozakiewicz evaluated all emergency access roads with Director Ploetz. All access roads are within compliance.
2. Inspector Kozakiewicz attended the FSC meeting. Cal Fire provided a presentation on the Regional Resilience Grant Program. Documents attached below.

EMERGENCY NOTIFICATIONS

LOCAL FIRE INFO

- Wireless Emergency Alerts
- AlertSD.org
- @CALFIRESANDIEGO
- @CLEVELANDNF
- @SDSHERIFF
- TV & Radio News Stations
- HPWREN | AlertCA Fire Cams
- PulsePoint



Regional Resilience Grant Program

San Diego Region

*Regional Cohesive Fire
Strategy for Evacuation
Preparedness and Wildfire
Resilience*

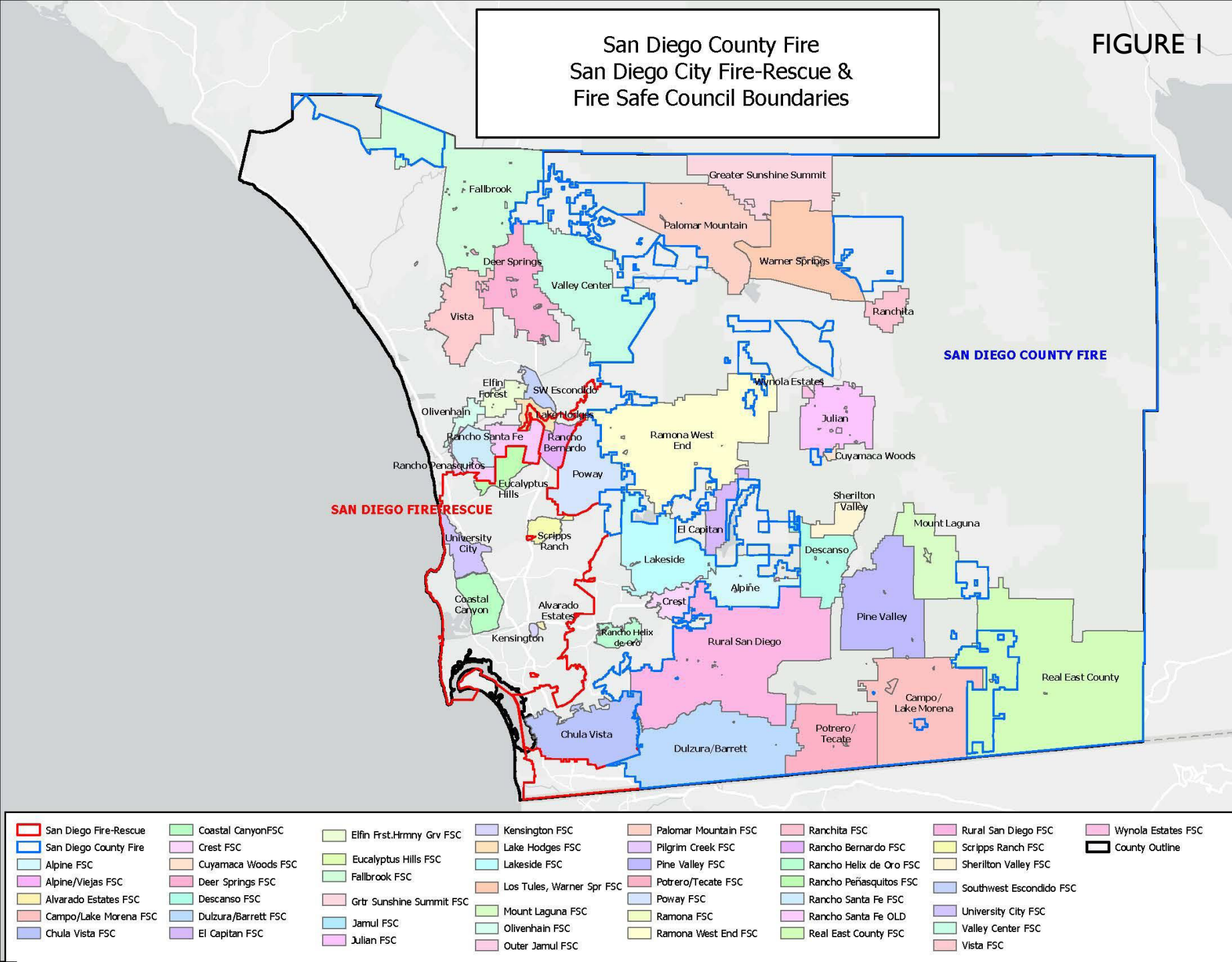
Project Region

Lead Applicant: San Diego County Fire

Co-applicant #1: San Diego City Fire-Rescue Department

Co-applicant #2: Fire Safe Council of San Diego County (representing 46 community Fire Safe Councils)

FIGURE I



Unfunded Partners

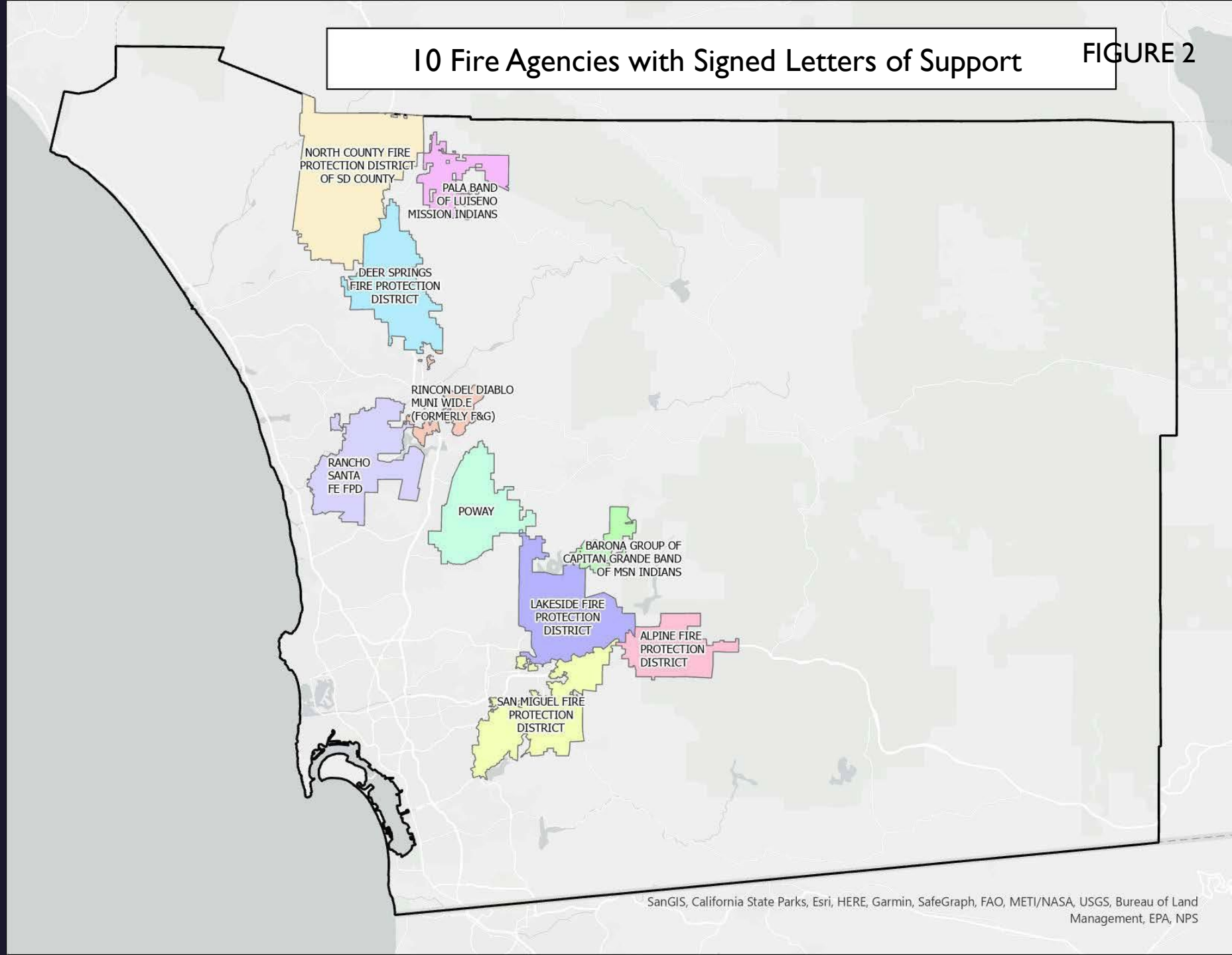
Letter of Support Provided by:

1. Alpine Fire Protection District
2. Barona Fire Department*
3. Deer Springs Fire Protection District
4. Lakeside Fire Protection District
5. North County Fire Protection District
6. Pala Fire Department*
7. Poway Fire Department
8. Rancho Sante Fe Fire Prot. District
9. Rincon Del Diablo Fire Department
10. San Miguel Fire & Rescue

*California Native American Tribe

10 Fire Agencies with Signed Letters of Support

FIGURE 2

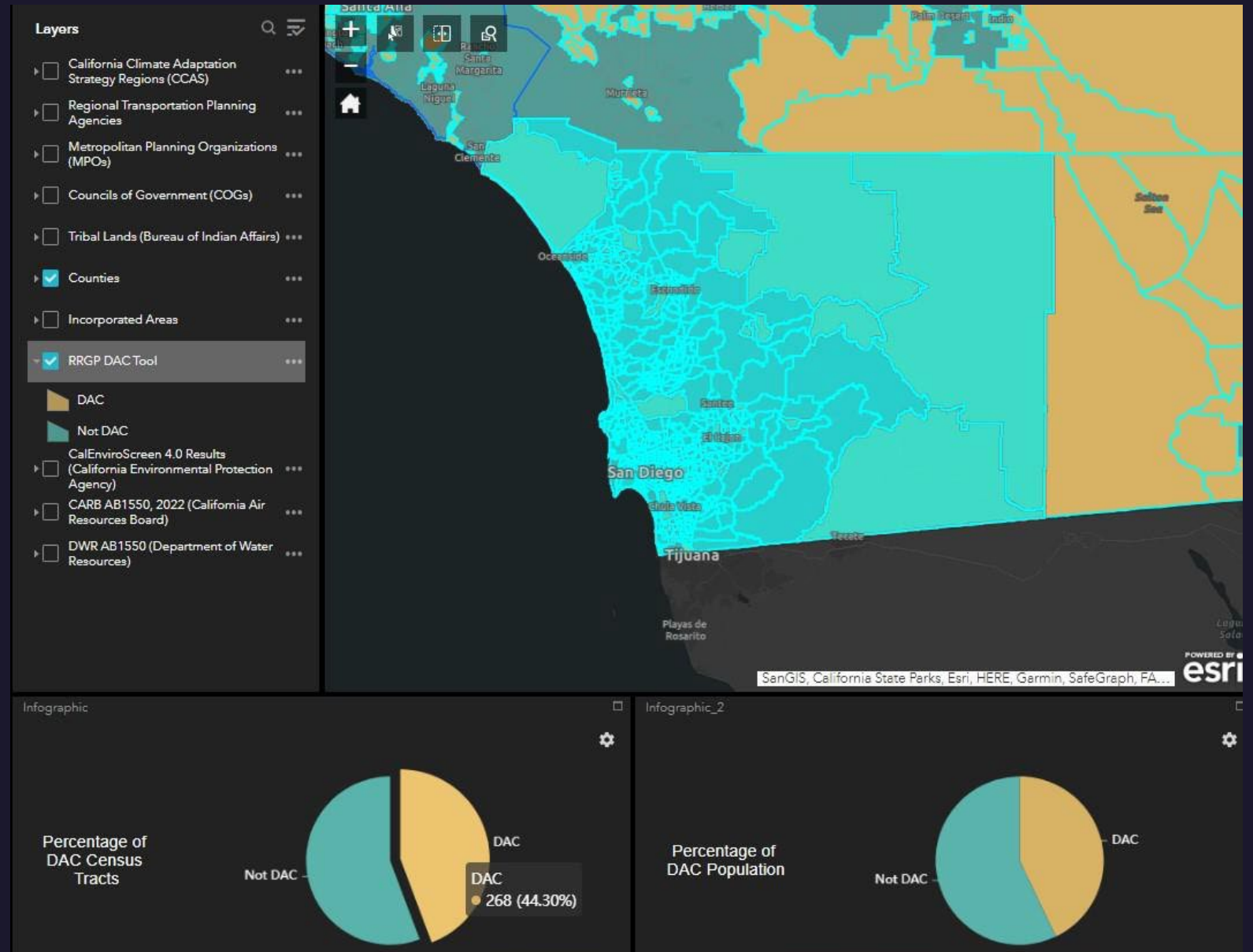


Disadvantaged Community (DAC) Set-Aside Eligibility

This project does not qualify for a DAC set-aside, as the following percentages apply to the San Diego region:

- 44.30% of DAC census tracts
- 42.03% of DAC population

However, the partners are committed to performing more than 50% of the tasks funded by this grant in RRGP DAC areas.



Project Objective #1

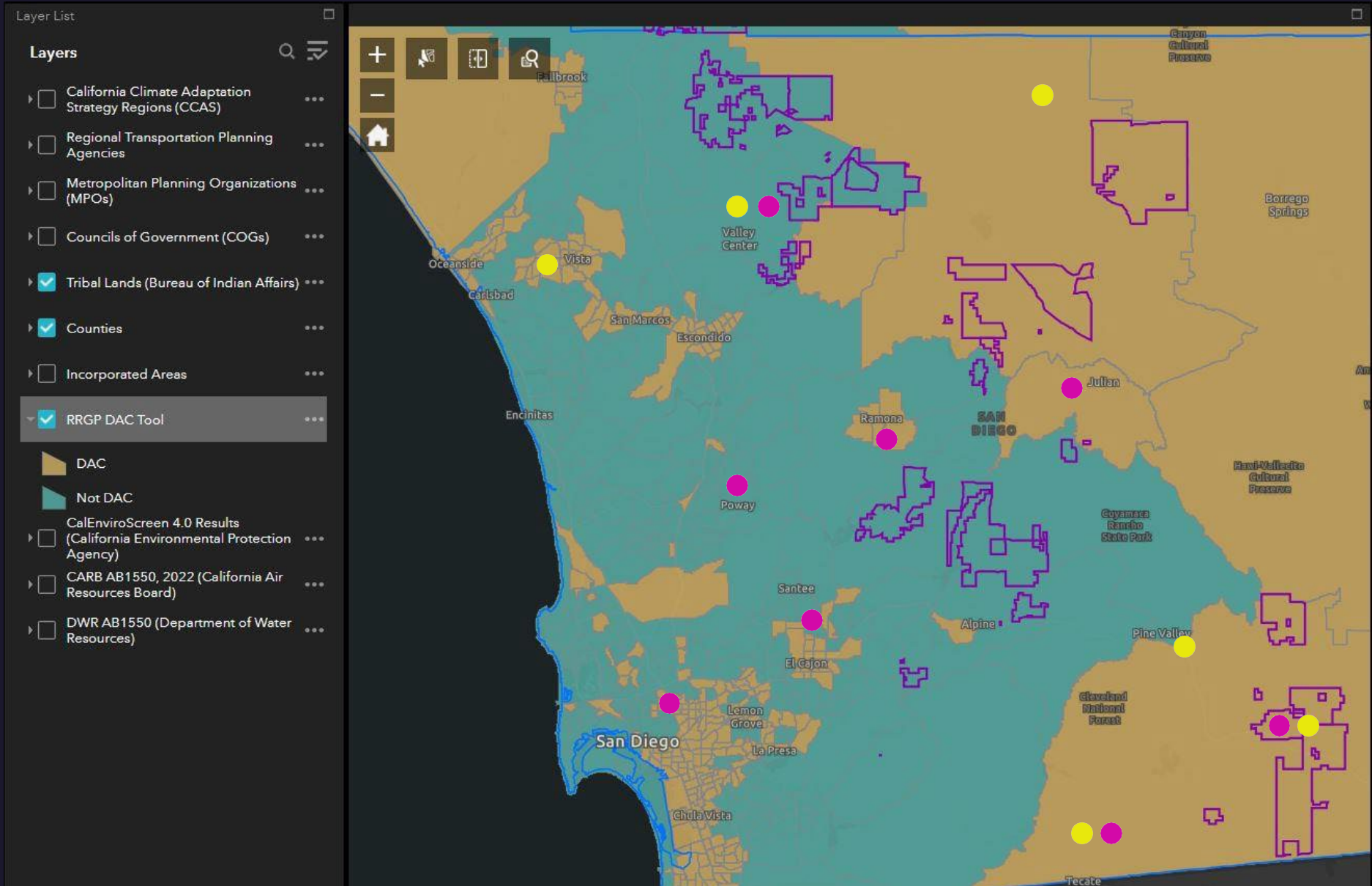
EQUITABLE PUBLIC EDUCATION AND COMMUNITY ENGAGEMENT

Some recommended task locations are as shown on this map →

● Create new and/or update CWPPs (Goal = 8)

● Teach evacuation readiness courses (Goal = 8)

● Engage through community events (Goal of at least one per month)



Project Objective #2

MAINTAINING DEFENSIBLE SPACE THROUGH FREE COMMUNITY CHIPPING EVENTS

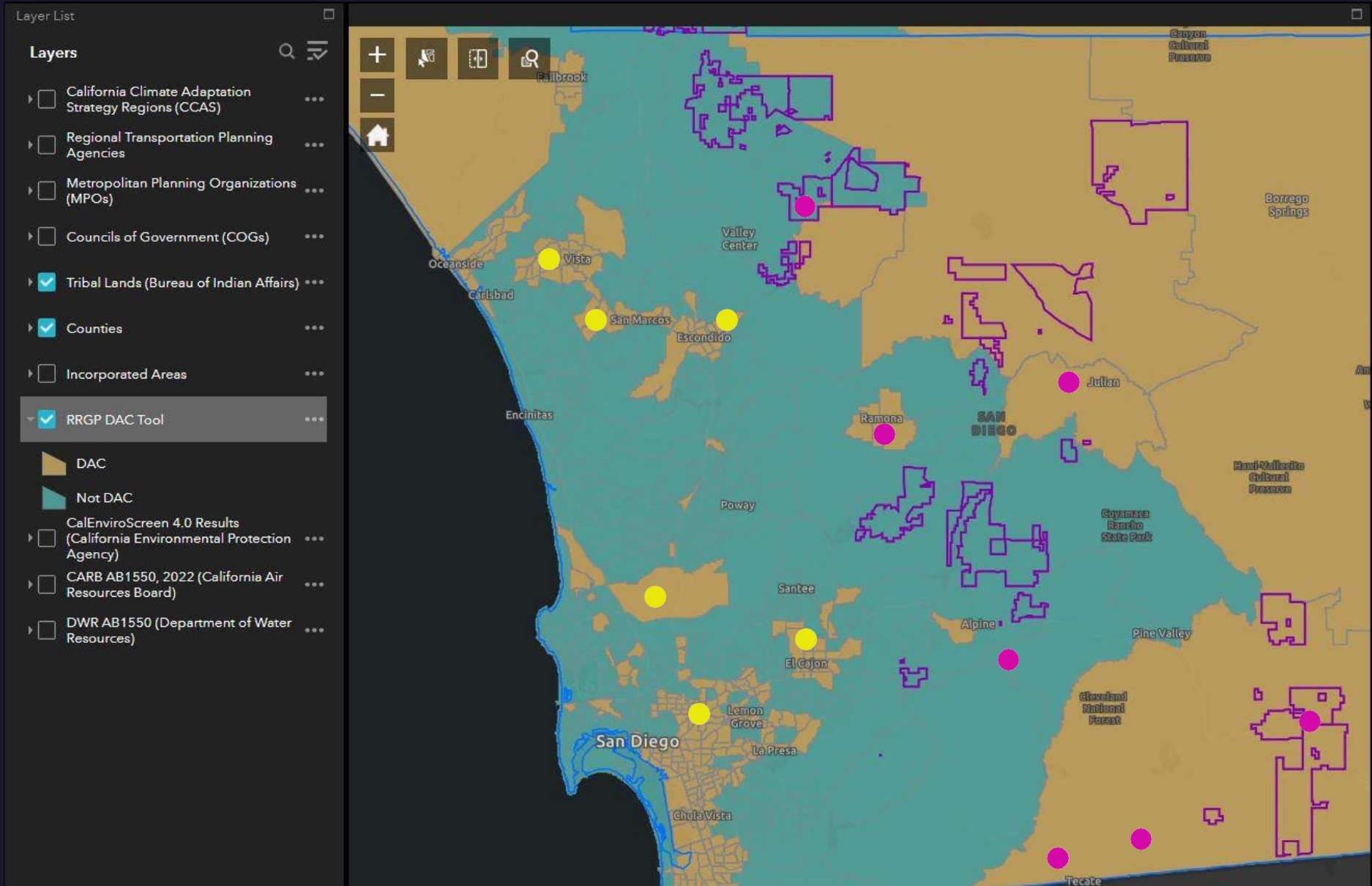
Some recommended task locations are as shown on map →

● FSCSDC-led chipping event

(Goal = 12)

● County Fire-led chipping event

(Goal = 12)



Project Objective #3

REDUCE ROADSIDE FIRE STARTS AND PROTECT EVACUATION CORRIDORS FOR EMERGENCY EGRESS

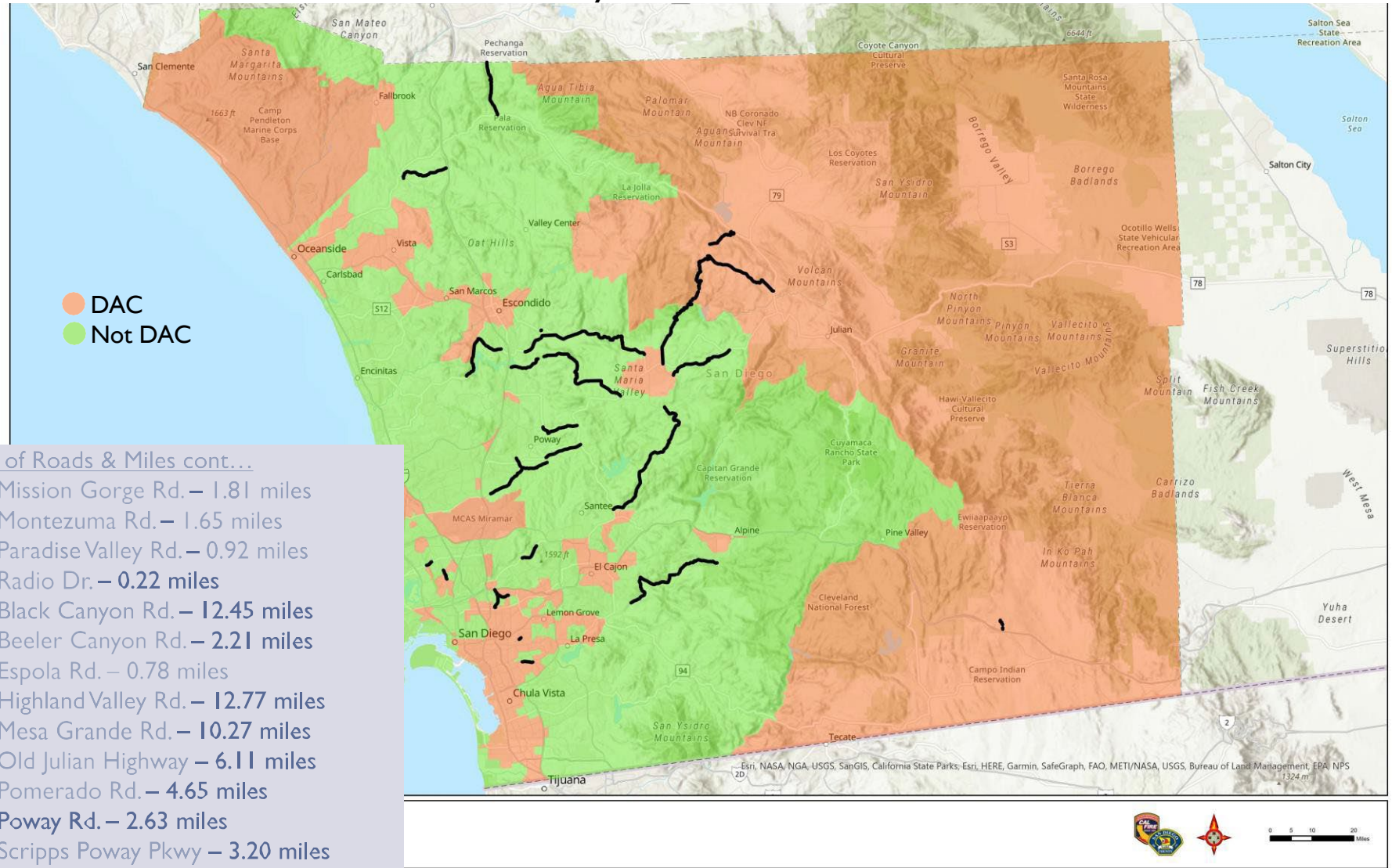
List of Roads & Miles

1. Del Dios Highway – 3.65 miles
2. Highway 78 – 9.04 miles
3. Old Milky Way – 1.83 miles
4. San Pasqual Rd. – 2.01 miles
5. West Via Rancho Pkwy – 2.19 miles
6. Lilac Rd. – 4.43 miles
7. Pala Temecula Rd. – 4.95 miles
8. Dehesa Rd. – 7.61 miles
9. Barona Rd. - 0.39 miles
10. Wildcat Canyon Rd. – 11.83 miles
11. Crest Wood Rd. – 0.59 miles
12. Willow Glen Dr. – 3.02 miles
13. Balboa Ave. - .52 miles
14. Fairmount Ave. – 2.23 miles
15. Genesee Ave. – 0.83 miles

List of Roads & Miles cont...

16. Mission Gorge Rd. – 1.81 miles
17. Montezuma Rd. – 1.65 miles
18. Paradise Valley Rd. – 0.92 miles
19. Radio Dr. – 0.22 miles
20. Black Canyon Rd. – 12.45 miles
21. Beeler Canyon Rd. – 2.21 miles
22. Espola Rd. – 0.78 miles
23. Highland Valley Rd. – 12.77 miles
24. Mesa Grande Rd. – 10.27 miles
25. Old Julian Highway – 6.11 miles
26. Pomerado Rd. – 4.65 miles
27. Poway Rd. – 2.63 miles
28. Scripps Poway Pkwy – 3.20 miles

Grant Roads by DAC Areas – 116.55 miles



Regional Impact

LONG TERM GOALS

- Leverage the grant strategy for sustained funding and initiatives.
- Build ongoing partnerships with Fire Safe Councils.
- Maintain a culture of community resilience to wildfires.

CALL TO ACTION

- Join the effort: Partner with us to enhance community fire safety.
- Participate in planning by completing our survey to show interest in workshops, outreach events and/or community chipping.
- Spread the word about future community chipping and preparedness trainings.

EMERGENCY NOTIFICATIONS

LOCAL FIRE INFO

- Wireless Emergency Alerts
- AlertSD.org
- @CALFIRESANDIEGO
- @CLEVELANDNF
- @SDSHERIFF
- TV & Radio News Stations
- HPWREN | AlertCA Fire Cams
- PulsePoint



Thank you!

Questions?

Please feel free to contact either one of our FSC liaisons:

- Thomas Shoots, Fire Captain
(thomas.shoots@fire.ca.gov)
- Stephen Ware, Fire Prevention Specialist
(StephenP.Ware@sdcounty.ca.gov)



EFFECTIVE RESPONSE FORCE REPORT

DECEMBER 2024



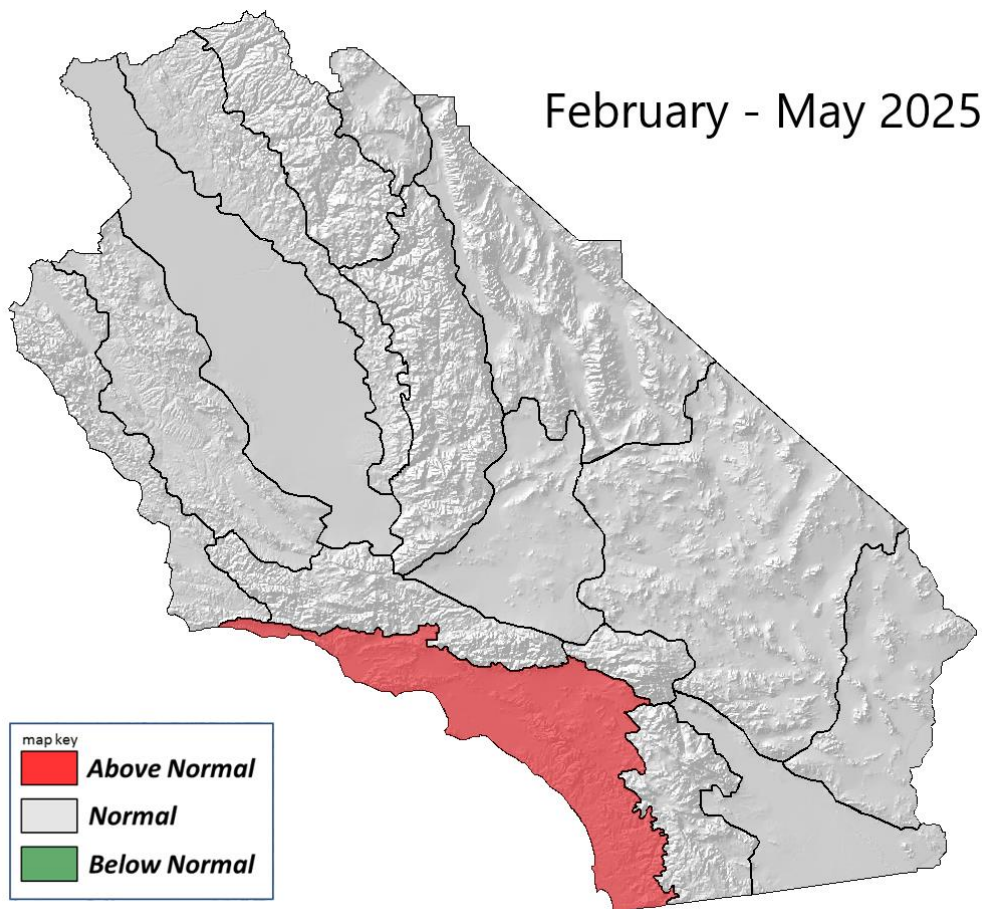
VISTA FIRE DEPARTMENT

STANDARD OF COVER TRAVEL INTERVALS

December 2024

This table describes the VFD standard Travel Interval times in accordance with Section 2.G.2.

Type	Risk Level	Unit Complement	Parameter	Urban	Suburban	Rural
All Risks	N/A	1 Engine or 1 Aerial	Objective	00:05:40	00:06:30	00:08:00
All Risks	N/A	1 Engine or 1 Aerial	90th Percentile	00:07:26	00:07:40	00:11:55
All Risks	N/A	1 Engine or 1 Aerial	Count	107	13	28
Fire	High	4 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:09:30	00:11:00	00:11:30
Fire	High	4 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Fire	High	4 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Fire	Medium	3 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:09:00	00:10:30	00:11:00
Fire	Medium	3 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Fire	Medium	3 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Fire	Low	1 Engine	Objective	00:05:40	00:08:00	00:08:00
Fire	Low	1 Engine	90th Percentile	00:06:00	n/a	00:09:58
Fire	Low	1 Engine	Count	5	n/a	2
EMS	High	1 Engine, 1 Ambulance	Objective	00:06:00	00:08:30	00:09:30
EMS	High	1 Engine, 1 Ambulance	90th Percentile	00:10:60	00:07:29	00:11:40
EMS	High	1 Engine, 1 Ambulance	Count	25	1	6
EMS	Medium	1 Engine, 1 Ambulance	Objective	00:06:00	00:08:30	00:09:30
EMS	Medium	1 Engine, 1 Ambulance	90th Percentile	00:09:11	00:10:14	00:11:51
EMS	Medium	1 Engine, 1 Ambulance	Count	43	5	5
EMS	Low	1 Engine, 1 Ambulance	Objective	00:06:00	00:08:30	00:09:30
EMS	Low	1 Engine, 1 Ambulance	90th Percentile	n/a	n/a	n/a
EMS	Low	1 Engine, 1 Ambulance	Count	n/a	n/a	n/a
Rescue	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:09:00	00:10:30	00:11:30
Rescue	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Rescue	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Rescue	Medium	1 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:08:30	00:11:00	00:11:00
Rescue	Medium	1 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Rescue	Medium	1 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Rescue	Low	1 Engine, 1 Ambulance	Objective	00:08:00	00:08:00	00:09:00
Rescue	Low	1 Engine, 1 Ambulance	90th Percentile	00:11:03	00:09:04	00:04:56
Rescue	Low	1 Engine, 1 Ambulance	Count	5	1	1
Wildland	Red Flag	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	Objective	00:10:24	00:13:00	00:18:12
Wildland	Red Flag	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	90th Percentile	n/a	n/a	n/a
Wildland	Red Flag	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	Count	n/a	n/a	n/a
Wildland	High	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	Objective	00:10:24	00:13:00	00:18:12
Wildland	High	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	90th Percentile	n/a	n/a	n/a
Wildland	High	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	Count	n/a	n/a	n/a
Wildland	Medium	2 Type 1, 2 Type 3, 1 BC	Objective	00:10:24	00:13:00	00:18:12
Wildland	Medium	2 Type 1, 2 Type 3, 1 BC	90th Percentile	n/a	n/a	n/a
Wildland	Medium	2 Type 1, 2 Type 3, 1 BC	Count	n/a	n/a	n/a
Wildland	Low	2 Type 1, 2 Type 3, 1 BC	Objective	00:09:00	00:13:00	00:18:12
Wildland	Low	2 Type 1, 2 Type 3, 1 BC	90th Percentile	n/a	n/a	n/a
Wildland	Low	2 Type 1, 2 Type 3, 1 BC	Count	n/a	n/a	n/a
Hazmat	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:09:00	00:10:30	00:11:30
Hazmat	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Hazmat	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Hazmat	Low	1 Engine	Objective	00:05:40	00:06:30	00:08:00
Hazmat	Low	1 Engine	90th Percentile	n/a	n/a	n/a
Hazmat	Low	1 Engine	Count	n/a	n/a	n/a



February – May 2025 South Ops Highlights

- The odds show a slight to moderate tilt towards above normal large fire potential for the South Coast over the 4-month period.
- The odds show a slight tilt towards near-normal large fire potential for all other areas over the 4-month period.
- Given the drier than normal wet-season, grass and fine fuel dominated fires are less likely while timber and larger fuel dominated fires are more likely.

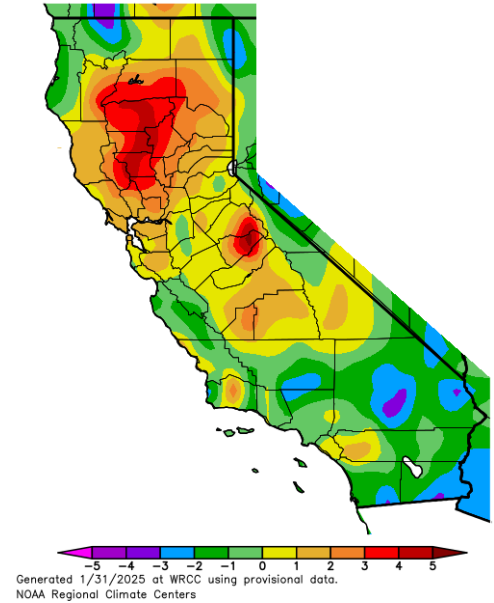


Weather Discussion

Since the start of the water year (October 1st), all of Southern California has remained well below average for precipitation (**Fig 2**). Most areas experienced less than 25% of their average precipitation from October 1st through the end of January. Temperature anomalies have a large variance across the region (**Fig 1**). The coldest anomalies are in the high desert while the warmest anomalies are across the South Coast and Central Valley. There have been numerous days of Santa Ana Winds in January 2025 which is likely attributed to the frequent cold outbreaks across the high desert from frequent “inside slider” troughs.

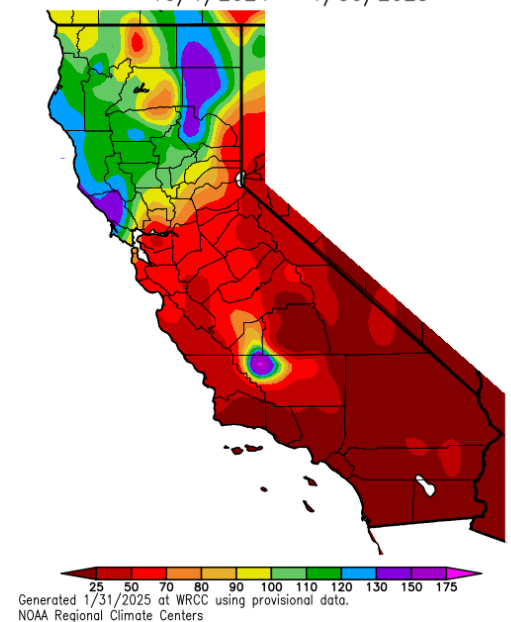
La Niña conditions have continued to persist for January 2025 in the equatorial Pacific as sea surface temperature (SST) anomalies have remained below normal (**Fig 3**).

Ave. Temperature dep from Ave (deg F)
1/1/2025 – 1/30/2025



**Fig 1: January 1st – January 30th
Temperature Departure from Average**

Percent of Average Precipitation (%)
10/1/2024 – 1/30/2025



**Fig 2: October 1st – January 30th
Precipitation (% of Ave.)**

EQ. Upper–Ocean Heat Anoms. (deg C) for 180–100W

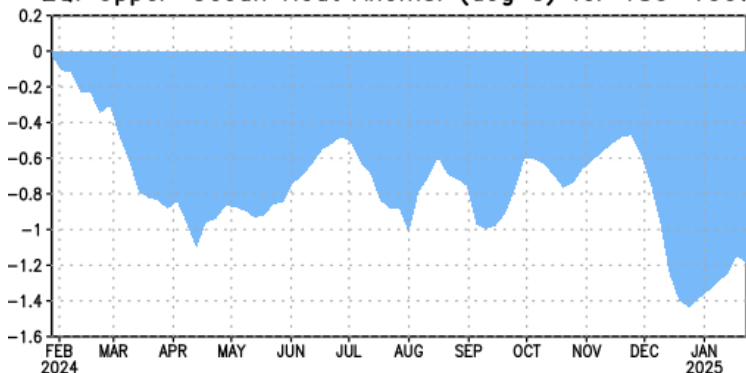


Fig 3: Equatorial Pacific Upper-Ocean Heat Anomaly



Fuels Discussion

The USDA Drought Monitor shows widespread drought of various degrees across Southern California (**Fig 4**). Most areas are either in severe (D2) or extreme (D3) drought due to the prolonged dryness for the second half of 2024 and very beginning of 2025.

Fuel moisture has increased as of January 26th (**Fig 5**) due to recent wetting rain across the South Coast, Central Coast Interior and Central Valley with snow in the mountains. This will allow for the fuels to become less susceptible to ignitions for the next 1-2 weeks. There is a chance of another storm system moving across Southern California next week, though confidence remains low at this time with respect to the details. If the forecast changes towards a drier pattern, the fuels are likely to dry out and become more susceptible to ignitions once again. If the precipitation comes to fruition, fuels will remain unfavorable to ignitions for a longer period of time.

Live fuel moisture continues to remain well below normal (**Fig 6**) due to the lack of precipitation over the past several months. Live fuel moisture is expected to increase in the short-term from the recent rain. However, long-term trends are less certain as there is a high degree of uncertainty with respect to how long this wetter pattern will remain.

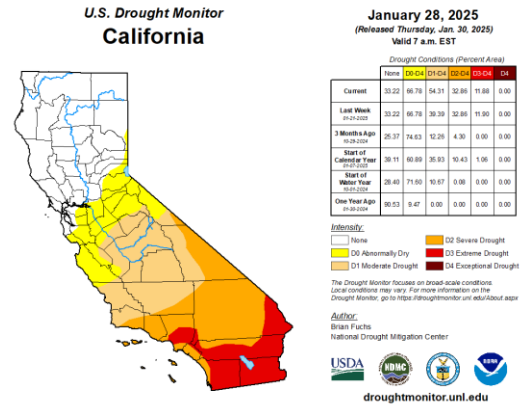


Fig 4: USDA Drought Monitor November 26th

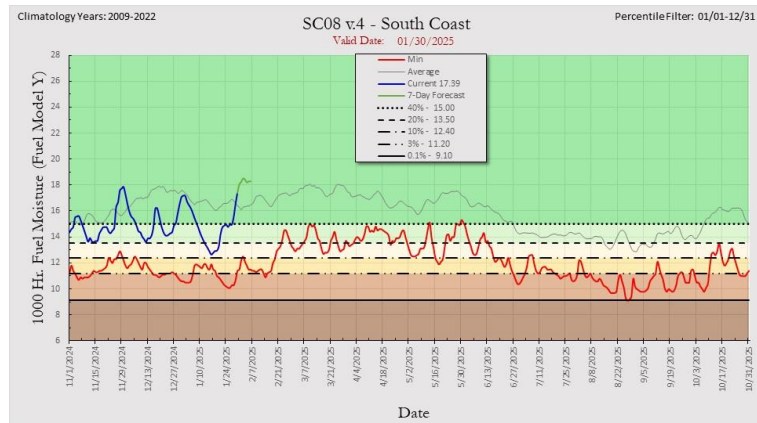


Fig 5: 1000-HR Dead Fuel Moisture For South Coast

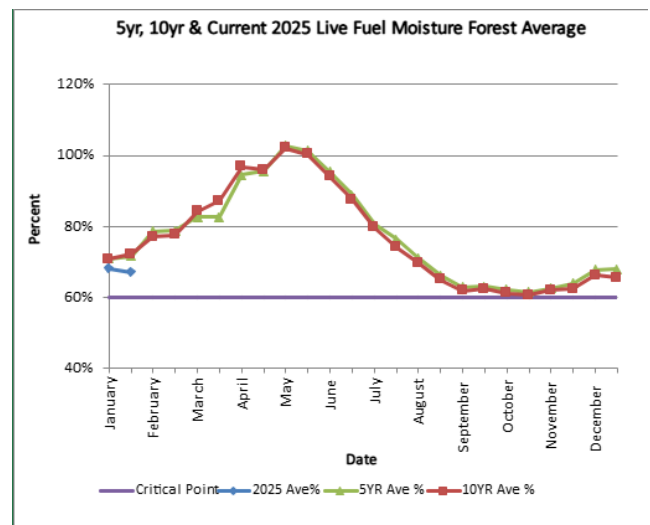


Fig 6: Los Padres NF Live Fuel Moistures for January 2025



SOUTH OPS OUTLOOK

Climate models suggest a weakening of the La Niña pattern and a transition towards an ENSO Neutral pattern this spring and summer (**Fig 7**). Sea surface temperature anomalies continue to remain warmer than normal off the California coast which makes for a moderate tilt in the odds towards a weaker than normal marine layer influence during the second half of winter and in the spring (**Fig 8**). With the overall pattern still favoring La Niña, climate models also suggest a moderate tilt in the odds towards a drier than normal pattern for the rest of winter and through the spring.

The odds show a moderate tilt towards drier than normal fuels during this forecast period. One important thing to note is the fuel load is likely to be less during the late winter and early spring months since dry winters yield less of a grass crop.

In conclusion, there is a moderate tilt in the odds towards above normal large fire potential for the South Coast due to the drier than normal fuels forecast. The odds show a slight tilt towards near normal for large fire potential for the remaining 15 Predictive Services Areas.

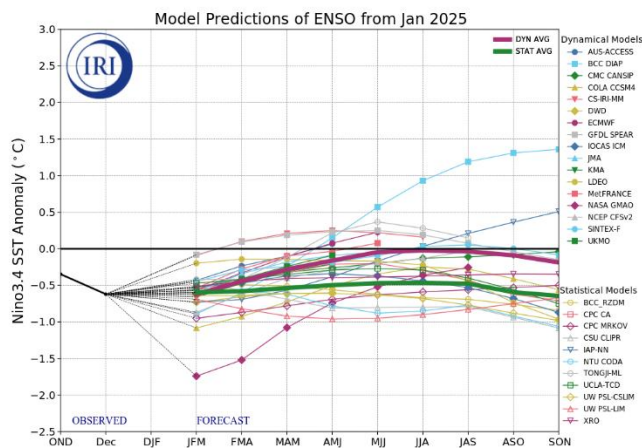


Fig 7: Climate Model Predictions of the El Niño Southern Oscillation

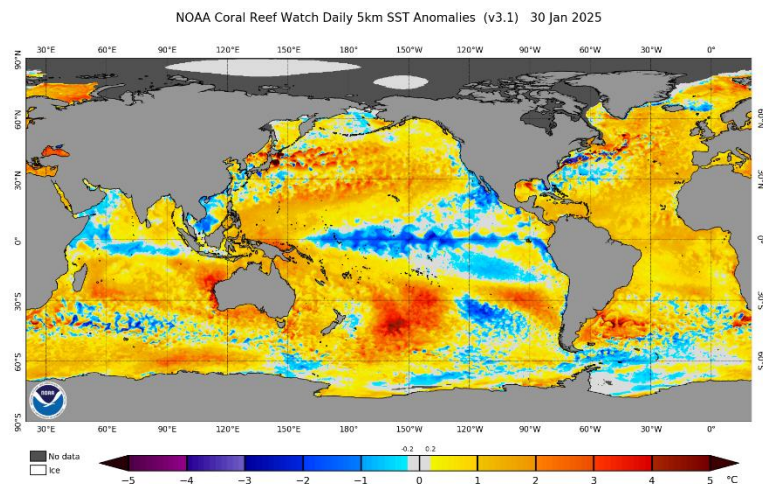
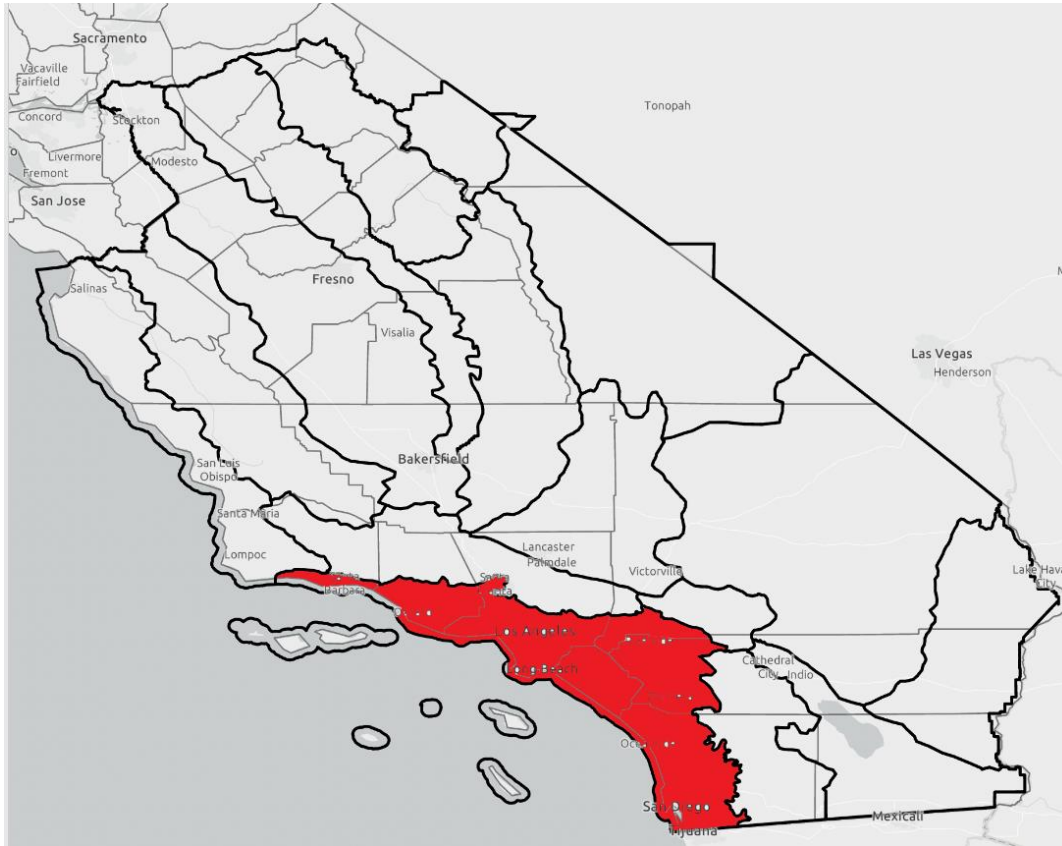


Fig 8: Sea Surface Temperature Anomaly, January 30th, 2025



Maps with Counties and Select Intel Links used in the forecast



February – May 2025

Climate

- <https://calclim.dri.edu/pages/anommaps.html>
- <https://droughtmonitor.unl.edu/>
- <https://www.cpc.ncep.noaa.gov/products/NMME/>

100 hr dead fuel moisture

- https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php

Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>
- <https://www.tropicaltidbits.com>

TO: BOARD OF DIRECTORS
FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER
SUBJECT: MONTHLY ACTIVITY REPORT - ADMINISTRATION
DATE: February 6, 2025



Activity Summary (January 1 – 31, 2025)

The following highlights my work activities for the reporting period:

1. Prepared agenda for the January 8 Special Board of Directors meeting.
2. Prepared agenda for the January 15 Special Board of Directors meeting.
3. Prepared agenda items and supporting reports for the rescheduled January 15 Board of Directors meeting.
4. Coordinated and participated in the 2:2:1 meeting (January 10 & 11) in advance of monthly board meeting.
5. Prepared all accounts payable and quarterly financial reports.
6. Prepared and submitted 2024 Vendor 1099's
7. Distributed 2024 Employee's W2s
8. Attended January 15 Board of Directors meeting.
9. Met (January 21) with Director Miller re: weed abatement program comments/concerns
10. Met (January 23) with Director Hill re: onboarding to Board of Directors
11. Responded (or forwarded) to several website submissions or phone calls regarding vegetation management concerns
12. Participated in a "tenant" spotlight for SmartSpace. *The 90 second video available upon request. The video is too large 84MB to distribute through email.*
13. Coordinated contract with SWCA for grant assistance for the Community Wildfire Defense Grant
14. Submitted FY 24 Financial Statements and prepared State Controller's Report
15. Form 700 filings (six of seven) complete.

The highlights do not include emails, phone calls, website updates, and other requests for review/comments on district topics.



VISTA Fire Protection District

Board of Directors

John Ploetz
President - Division C
James F. Elliot
Vice President - At Large
Read Miller -
Director - Division A
Robert Fougner
Director - Division B
Jerry Hill
Director - At Large

Karlana Rannals
Clerk, Board of
Directors/Admin. Mgr.
Gerard Washington
Fire Chief

February 4, 2025

Supervisor Jim Desmond, Fifth District
1600 Pacific Highway #335,
San Diego, CA 92101

The Honorable Supervisor Desmond:

On behalf of the 20,000 residents of the Vista Fire Protection District, please accept our thanks for initiating the comprehensive wildfire preparedness plan that was recently approved by the Board of Supervisors.

As you are well aware, our rural residents are particularly concerned about brush management and the availability and affordability of home insurance, and we note that your plan intends to address both of these.

Our Board of Directors joins me in commending you for your leadership on this critical issue, and we are ready to collaborate with you on measures to safeguard lives and property in the North County. At our meeting with you at your Vista office on September 16, we presented a slide show of the overgrown conditions along Buena Creek Road. I am pleased to tell you that we have now engaged an environmental consultant and are pursuing a grant from the U.S. Forest Service to address the many years of neglected brush management along the road.

As the County explores all options for clearing hazardous vegetation, including grants, rebates, public-private partnerships, please consider grants to the fire protection districts in the interim to address the immediate needs of the community.

We will be grateful for your support.

Sincerely,

A handwritten signature in black ink, appearing to read "John Ploetz".

John Ploetz
President, Board of Directors

STAFF REPORT

25-02

TO: BOARD OF DIRECTORS
FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER
SUBJECT: FINANCIAL AUDIT SERVICES – FY25
DATE: FEBRUARY 6, 2025



RECOMMENDATION

Staff recommends the Board of Directors consider and provide direction for the following options:

1. Distribute a Request for Qualifications (RFQ) for financial auditor services;
2. Consider contract renewal with C. J. Brown & Company CPAs for audit services, for a specified period.

BACKGROUND

Each year the Fire District is required to retain an independent auditor to conduct a financial audit in accordance with State Controller's Minimum Audit Requirements for California Special Districts.

A requirement posted on the California State Controller's office that was effective January 1, 2013, is that auditor rotation requirements specified in Government Code section 12410.6(b) apply to public accounting firms providing audit services to local agencies. This law indicates that commencing with FY 2013-14, a local agency shall not employ a public accounting firm to provide audit services to a local agency if the lead audit partner or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for that local agency for **six consecutive fiscal years**. *Note: the Board of Directors does not have to be concerned at this time with this requirement, as the District has contracted with CJ Brown & Company CPAs for two fiscal years.*

CURRENT SITUATION

The District distributed a Request for Qualifications (RFQ) in 2020. And the annual cost for each year was \$8,100 + \$500 to file the annual State Controllers' Report. A preliminary audit estimate from the current firm is estimated to increase 79% in the first year. The proposed increase represents several factors including increased insurance, professional service fees, specialized software, and people.

Should the Board concur with the option of distributing an RFP, staff requests whether the Finance Committee desires to be involved in the process and/or recommendation? Staff anticipate that the earliest date that a recommendation could be made to the Board is May 2025.